



Dear Choices for Children Parents and Providers:

Effective Tuesday, March 17, 2020 – Friday, April 3, 2020 the CFC office will not be open to the public as a result of the mandated shelter in place due to the Coronavirus. We will work from home in order to provide uninterrupted childcare services.

Please assist us by adhering to the following changes until further notice.

- Mail all attendance sheets, check stubs or necessary documents to our office at 20 Great Oaks Blvd. Suite 200, San Jose, CA 95119.
- Leave a clear message and telephone number for your child care counselor or provider specialist on our voicemail. We will return your call.
- We will extend all recertifications due now to late April /early May or until we are no longer required to shelter in place.
- Please follow all directives from our local, state and federal government to decrease the outbreak of the Coronavirus and keep your family healthy.

Sincerely,

Vivian Cooper Moore, Senior Executive Director
Child Development Inc./Choices for Children
20 Great Oaks Blvd. Suite 200
San Jose, CA 95119
408-297-3295